

To all Members of the Council

23 April 2021

You are hereby summoned to attend the Annual Meeting of Rother District Council to be held remotely on **Tuesday 4 May 2021** at 6:30pm, when it is proposed to transact the business stated below.

1. The Chairman (Councillor Drayson) to take the Chair.
2. To receive apologies for absence.
3. The Vice-Chairman to take the chair and announce first business to be the election of Chairman of the Council for the ensuing year. A Councillor to move that Councillor Brian Drayson be re-elected as Chairman of the Council. To be seconded. The Vice-Chairman to ask if there are any other nominations. If there is more than one nomination there will be a vote by roll-call in accordance with the Council's Remote Meetings Procedure Rules
4. If there is only one nomination, the Vice-Chairman to put that nomination to the meeting and subsequently to declare the Councillor elected.
5. The Chairman to read and sign at a later date the Declaration of Acceptance of Office.
6. The Chairman to thank the Council for his re-appointment to serve a second term of office.
7. The Chairman to seek nominations for the appointment of Vice-Chairman of the Council. A Councillor to move that Councillor Kathy Harmer be re-elected as Vice-Chairman of the Council. To be seconded. The Chairman to ask if there are any other nominations. If there is more than one nomination there will be a vote by roll-call in accordance with the Council's Remote Meetings Procedure Rules
8. If there is only one nomination, the Chairman to put that nomination to the meeting and subsequently to declare the Councillor appointed.
9. The Vice-Chairman to read and sign at a later date the Declaration of Acceptance of Office.
10. The Vice-Chairman to thank the Council for her re-appointment.
11. To approve as a correct record and to authorise the Chairman to sign at a later date the Minutes of the Council Meeting held on 22 February 2021.
12. Chairman's Communications.
13. The Chairman to confirm that, in accordance with the current Executive Arrangements Councillor Oliver has been appointed Leader of the Council

until May 2023.

14. The Leader of the Council to confirm that Councillor Sue Prochak has been appointed as the Deputy Leader of the Council
15. The Leader of the Council to confirm that Cabinet will comprise the Leader and the following 7 other Members with the following portfolios:

Councillors	Portfolios
Oliver (Leader)	Strategy/Transformation /External Communications/PR
Prochak (Deputy Leader)	Environment and Place/Rural Rother Lead/ Customer Service/Member Training Champion
Bayliss	Economic Development and Regeneration
Byrne	Housing and Homes
Dixon	Finance /Performance Management (Resources)
Field	Environmental Services /Climate Change/Transport
Timpe	Neighbourhood Services, Culture, Tourism, Leisure & Amenities
Vine-Hall	Strategy & Planning

(Note: In accordance with Article 7 of the Constitution, the Cabinet will consist of the Leader together with at least two, but not more than ten, Councillors appointed by the Leader).

16. The Leader of the Council to confirm that Councillors Prochak and Field have been appointed as the Council's representatives on the Joint Waste and Recycling Committee with Councillors Bayliss and Byrne as substitutes.
17. The Leader of the Council to confirm that Councillors Clark, Coleman, and Thomas have been re-appointed as Cabinet Spokespersons / Member Champions for Aged Community, Young People and Child Poverty and Promoting Liveable Neighbourhoods (Cycling/ walking) respectively.
18. The Leader of the Council to confirm that Councillors Bayliss, Curtis, Dixon, Jeeawon, Mier and Oliver have been appointed as Members of the Property Investment Panel.
19. To consider and approve as detailed in Appendix 1: (Pages 1 - 4)
 - the committees to be established for the municipal year;
 - the size and terms of reference for those committees;
 - the allocation of seats to political groups in accordance with the political balance rules or as otherwise determined by the Council; and

For details of the Council, it's elected representatives and meetings visit the Rother District Council Website www.rother.gov.uk

- the nominations of Group Leaders as to the Councillors to serve on each committee.

20. Disclosure of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question.

21. To receive the report of the Cabinet on matters for determination by the full Council at its meetings held on 29 March (there were no recommendations to Council arising from the meetings held on 1 March and 8 April 2021), as under: (Pages 5 - 8)

29 March 2021

- The purchase of accommodation for temporary use by homeless households (CB20/119)
- Financial Stability Programme (CB20/120)

22. To receive the report of the Head of Paid Service, in accordance with paragraph 17a of the Overview and Scrutiny Procedure Rules and paragraph 4 of the Budget and Policy Framework Procedure Rules, of any urgent decisions taken at Cabinet meetings held on 1 and 29 March and 8 April 2021. (Pages 9 - 12)

23. To receive the report of the Audit and Standards Committee on the following matters for determination by the full Council considered at its meeting held on 22 March 2021, as under: (Pages 13 - 32)

- Code of Conduct (AS20/44)
- Independent Person Recruitment (AS20/45)
- Risk Management Update (AS20/46)
- Audit Independent Person Recruitment (AS20/47)

24. To receive the Annual Report of the Member Development Task Group. (Pages 33 - 36)

25. To receive the Annual Report of the Overview and Scrutiny Committee submitted in accord with Article 6 of the Constitution - **TO FOLLOW**

Malcolm Johnston
Chief Executive

Town Hall, Bexhill-on-Sea,
East Sussex, TN39 3JX